

FREMONT BOARD OF SELECTMEN

29 JUNE 2005

APPROVED 07/07/2005

At 6:00 pm Chairman Cordes called the meeting to order. Present were Selectmen Gene Cordes and Peter Bolduc, Developer Martin Ferwerda, Building Inspector Thom Roy, and Town Administrator Heidi Carlson.

The meeting was set to discuss with Mr Ferwerda to review the progress on Governor's Forest in terms of some deadlines coming up on July 15, 2005.

Ferwerda said that he has been assured that the paver will have the paving done by July 15, 2005. He indicated the paver is Bell & Flynn, who is working as a subcontractor for Rome Construction (doing all site and excavation work).

Mr Ferwerda read through the agreement signed last July, ticking off the items that were done.

1. The LOC was renewed (August 2004). Is due to be renewed again this August.
2. The first six inch layer of bankrun gravel is to be fully installed and rolled from Rout 107 through to the paved section of Tarah Way (station 10+00 of Linda Lane through station 39+50 of Linda Lane at Tarah Way) entirely roughed in with all drainage and underground utilities and the first six inch layer of bankrun gravel installed and compacted.
3. Bond calculation re-evaluated as of July 15, 2005 for work completed - Ferwerda will have Dick Colby back for this as soon as the work is complete.
4. The Owner said he is and continues to be, responsible for dust control and any complaints received.
5. The Owner has a letter from last summer from Community Bank & Trust that they understand these conditions and work not completed by July 15, 2005 will continue to be bonded by their irrevocable letter of credit.
6. Ferwerda will obtain a renewal of permission from Albert & Joyce Witham for use of his property.
7. Owner Ferwerda handling all outstanding issues with the Fremont Planning Board, now through Meredith Bolduc and Thom Roy as necessary.
8. Only five (5) occupancy certificates will be issued until the road is completed and paved to base coat fully from Route 107 to the end of the cul-de-sac (all of Tarah Way and Linda Lane from station 10+00 to station 30+00).
9. Ferwerda said the cistern parts are on order and it should be installed and operational in three to four weeks.
10. Ferwerda said that machines are going on the pavement and tearing up some of that. He asked the Board to allow him to defer the finish coat until they are 80% occupied to minimize the damage to the base coat of paving. This item is scheduled to be completed by 2006, and he would like to further address deferring it at a future meeting. Selectmen acknowledged his question, but no action was taken this evening.
11. Not an issue at this time with no construction on Sharon Way.
12. Cistern work to be completed prior to the sixth occupancy certificate.
13. \$2,000 is maintained in the escrow account.
14. Engineering payments are being processed timely by the Town and paid by Ferwerda. Only the most recent invoice is outstanding at this time.

Ferwerda said that he expects to meet all deadlines as outlined in the July 22, 2004 Agreement. Thom Roy said that was an aggressive schedule, and would compliment Ferwerda if it all happens.

Chairman Cordes then read through the list of items in the agreement.

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Two temporary occupancy certificates have been issued to date. They were temporary with only small times remaining to be completed for final CO's. No further occupancy certificates can be issued until condition number 2 (above) is met in full. Ferwerda said that sales were going well.

Roy added that we are paused in terms of issuance of building permits, as seven (7) are currently issued. This is all that can be issued until further scheduling deadlines are met.

Mr Ferwerda left the meeting at 6:20 pm.

At 6:25 pm motion was made by Bolduc and seconded by Cordes to enter non-public session to discuss a personnel matter with Thom Roy. The vote was approved 2-0.

Don Gates came into the meeting at 6:30 pm.

Selectmen reviewed an evaluation with Roy.

At 6:55 pm motion was made by Cordes and seconded by Gates to return to public session. The vote was approved 3-0. Roy will forward his comments to the Board for addition to the form, and it was completed for the probationary period. Motion was made by Bolduc and seconded by Gates to approve a step increase for Roy to be effective at the end of the 90 day probationary period (retroactively) April 2005. The vote was unanimously approved.

Roy left the meeting at this time.

APPOINTMENTS

At 7:00 pm Department Head Neal Janvrin met with the Selectmen. Janvrin said that cleanup at the Davis property is about 95% complete, following issuance of summonses last Friday to the landowners.

Janvrin said that several community service projects have been completed including roadside trash cleanup on Red Brook Road, South Road, Abbott Road, and Chester Road.

Janvrin then presented a letter to the Board recommending to the Selectmen that Jason Grant of Raymond NH be appointed to fill the temporary full-time opening for a patrol officer. He would be placed in pay grade 14/1 to begin August 1, 2005. This coincides with Ross Desmet's leaving on July 25th for his military deployment.

Upon the Chief's recommendation, Gates moved to appoint Jason Grant to the temporary full-time police patrol position being vacated by Ross Desmet while deployed on active military duty.

At 7:10 pm motion was made by Gates and seconded by Cordes to enter non-public session pursuant to NH RSA 91-A 3 II (e) to discuss a legal matter with Chief Janvrin. The vote was unanimously approved 3-0.

Selectmen discussed a legal matter with Chief Janvrin. No action was taken.

At 7:15 pm motion was made by Cordes to return to public session. Bolduc seconded and the vote was unanimously approved 3-0. Chief Janvrin left the meeting at this time.

OLD BUSINESS

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1. Selectmen reviewed the minutes for 23 June 2005. Motion was made by Bolduc and seconded by Gates to approve the minutes with a couple of typographical corrections. The vote was unanimously approved 3-0. Copies of these minutes will also be distributed to the F/R Study Committee as it includes their organizational meeting.
2. Selectmen reviewed an email from Mike Speltz regarding the title research on the Lawrence property. This may include some quitclaim deeds to clarify outstanding issues.
3. Selectmen reviewed and signed a letter to Fred & Joyce LeClair with final payment check and termination of range agreement.
4. Selectmen signed the final bond document paperwork for submission to the NH Municipal Bond Bank. It has already been signed by the Treasurer.

NEW BUSINESS

1. Selectmen reviewed and approved the payroll \$16,609.77 and vendor \$21,391.51 manifests. Two of each were signed.
2. Selectmen received a request from the Universalist Society to use the Olde Meetinghouse on August 19 and 21, 2005 for the annual Old home Day Service. The request was made by Trudie Butler on behalf of the Society. Motion was made by Bolduc and seconded by Gates to approve the request of the Society. The vote was unanimously approved 3-0.
3. Selectmen reviewed and signed a 2004-2005 Yield Tax Warrant in the amount of \$2,785.91. There is only one remaining open Intent to Cut for the 2004-2005 season. This was forwarded to the Tax Collector.
4. Selectmen were advised that the revaluation computer equipment has been ordered, and the Vision software installation is scheduled for mid-July. There is a meeting on Friday morning with the Vision supervisor, MRI, and the representative from DRA. Board members were also advised that they may want to observe some of the hearings process, which is scheduled for the beginning of August.

NEXT WEEK

The next regular Board meeting will be held on Thursday July 7, 2005 at 6:00 pm. All Town Offices are closed on Monday July 4, 2005 in observance of Independence Day.

With no further business to come before the Board, motion was made by Gates and seconded by Bolduc to adjourn the meeting at 8:15 pm. The vote was unanimously approved 3-0.

Respectfully submitted,

Heidi Carlson
Town Administrator

C: HW PD FD BI PB HO RS EM SB